

Reference Form

TO BE COMPLETED BY THE APPLICANT

Name (last/first/middle) _____

Phone _____ Email _____

Program to which you are seeking admission:

- | | |
|--|---|
| <input type="checkbox"/> Doctor of Ministry (DMin) | <input type="checkbox"/> Certificate of Sexuality and Religion (CSR) |
| <input type="checkbox"/> Master of Arts in Social Transformation (MAST) | <input type="checkbox"/> Certificate of Special Studies (CSS) |
| <input type="checkbox"/> Master of Divinity (MDiv) | <input type="checkbox"/> Certificate of Spirituality and Social Change (CSSC) |
| <input type="checkbox"/> Master of Theological Studies (MTS) | <input type="checkbox"/> Certificate of Swedenborgian Theology (CST) |
| <input type="checkbox"/> Certificate of Advanced Professional Studies (CAPS) | <input type="checkbox"/> Certificate of Theological Studies (CTS) |

Semester and year for which you are seeking admission: Fall 20 _____ Spring 20 _____
 January Intersession 20 _____ Summer Session 20 _____

The Family Rights and Privacy Act of 1974 gives a student access to the information contained in his/her application for admission. However, in order to ensure that referrers are free to write confidentially, an applicant may waive the right to see letters of reference. Should the applicant decide not to waive the right, he/she will have access to the letter only if enrolled in a program at Pacific School of Religion.

If you, the applicant, wish to waive this right, please sign the following:

I hereby voluntarily waive this right in order to ensure the freedom of confidentiality to my referrer.

Signature of applicant _____ Date _____

TO BE COMPLETED BY THE REFERRER

Name and title _____

Name of organization or school _____

Street address _____

City/state or province/country/zip or postal code _____

Phone _____ Email _____

I am an alumna/us of Pacific School of Religion No Yes Year _____

How long have you known the applicant? _____

In what capacity? _____

Signature of referrer _____ Date _____

Important Instructions for Sending References

- Please keep a copy for your records in case this reference is lost in the mail.
- Seal the reference form and typed written evaluation in an envelope.
- Sign across the seal of the envelope.
- Return the signed and sealed envelope to the applicant or send it directly to the PSR Admissions Office.

Please complete the evaluation on the reverse side of this page.

EVALUATION

Thank you for taking time to candidly evaluate this applicant. Your assessment is very important to us.

How would you rate the applicant in the following areas? Please mark an "X" in the appropriate boxes.

Academic Qualifications

	Exceptional (Top 5%)	Outstanding (Next 10%)	Very Good (Upper 25%)	Average (Upper 50%)	Below Average	No basis for determination
Intellectual ability/capacity for graduate work						
Ability to collaborate/relate with others in class						
Ability to work independently						
English language proficiency						
In your experience, how does this applicant compare to others?						
Vocational clarity and commitment						
Overall academic qualifications						

Ministerial/Leadership Aptitude

	Exceptional (Top 5%)	Outstanding (Next 10%)	Very Good (Upper 25%)	Average (Upper 50%)	Below Average	No basis for determination
Potential for ministry/community leadership						
Professional effectiveness and creativity						
Responsibility/motivation/commitment						
Personal character and emotional stability						
Personal faith/spirituality/theological maturity						
Commitment to diverse communities and a just and sustainable society						
Overall ministerial/leadership aptitude						

Overall Recommendation

At what level do you recommend this applicant?

- | | |
|--|---|
| <input type="checkbox"/> Recommend most enthusiastically | <input type="checkbox"/> Recommend |
| <input type="checkbox"/> Recommend strongly | <input type="checkbox"/> Recommend with reservation |
| <input type="checkbox"/> Recommend with confidence | <input type="checkbox"/> Do not recommend |

Written Evaluation

On a separate page, please include your type-written evaluation of the applicant. Your written evaluation is extremely important to us, and we will depend upon it heavily in our overall evaluation of the applicant. You may elaborate on the qualities listed above or provide additional information that you deem helpful. Please address the candidate's strengths as well as weaknesses and areas of growth—including assets and liabilities that you believe would be helpful for an academic advisor to know.