FACULTY RECOMMENDATION LETTER FOR Optional Practical Training

The letter is to be printed on PSR letterhead from your academic advisor (see sample below).

Date:  
To:      Designated School Official  
From:  [Name and Department of Academic Advisor (Advisor's original signature here)]  
Re:      Optional Practical Training Recommendation  

[Student’s name] is a student in the [degree/certificate program] at Pacific School of Religion.  [Student's name] expects to complete the program of study at Pacific School of Religion on [month/day/year].  I recommend that this student be allowed to obtain Optional Practical Training work permission in order to secure a position in [his/her] field of study.  [Student’s name] is a student in good standing at Pacific School of Religion.

June 2008