

Tuition and Fees

2016-2017 Tuition:

Program	Cost per credit (effective July 1, 2016)	Cost per semester
MAST, MDiv, MTS, CTS, CSS, CSSC, CST, CAPS, CSR, Special Student*	\$710	
GTU Common MA	\$711 for first two years of full course load	MA Continuing Relations Fee: \$4,270/semester continuing relations fee (after two years of full course load)
MA continuing relations fee (after two years of full course load; more than 12 credits per semester for fall and spring, and all intersession and summer term charged at the per credit fee)		\$4,270.00
DMin (see DMin program manual for more information)	\$610	
Additional DMin fees		DMin Supervision Fee: \$55/semester
Continuing Education	\$190/CEU	
For auditors	\$355	
For auditors who are PSR alumni/ae	\$130	
PSR full-time staff, Alumni/ae, Field Education Mentors, Adjunct Faculty, Emeriti/ae, Employees, student spouses, and special guests of PSR (limited to one course per year; cannot be applied if student is concurrently enrolled in a PSR degree or certificate program). See Special Categories Discount Chart for 2016-2017.	\$100	

Additional fees may apply for clinical pastoral education (CPE) and field education internships. Contact the [Field Education Office](#) at 510/849-8261 for more information.

Tuition Refund Policy

1. Before end of third week: full tuition
2. Before end of sixth week: 50% of tuition
3. After the sixth week: no refund

Federal direct loan recipients who drop below half-time enrollment or withdraw completely from all coursework at PSR are subject to a Return to Title IV (R2T4) calculation, and if the student has completed less than 60% of the term, they must return a portion of the “unearned” federal funds that are determined from the calculation procedure. PSR Financial Aid will also immediately send loan borrowers a link to complete Exit Counseling via studentloans.gov. For more information on R2T4, please contact PSR Financial Aid (financialaid@psr.edu) or view the R2T4 policy in-depth [by going here](#).

Please note that most fees are likely to increase by 1.5% to 3% each July.

Notes:

1. Students with outstanding balances on their PSR account (tuition, rent, fees, emergency loans, etc.) who are not current on a payment plan at the time of Early Registration in a given term will not be permitted to pre-register for the upcoming term.
2. Students with any outstanding balance from prior terms at the time of General Registration will not be permitted to register for courses.
3. Students whose account is not paid in full on May 1 prior to graduation will be blocked from receiving diplomas and transcripts.
4. PSR grants exemptions from PSR’s board plan on a case-by-case basis for religious or medical dietary restrictions that PSR cannot accommodate. Medical restrictions require written documentation from a licensed physician addressing the specific accommodations required, e.g., meat-free, dairy-free, gluten-free, etc. PSR is able to accommodate most dietary restrictions. Students with medical notes specifying dietary restrictions should meet with the dining hall chef to discuss feasible accommodations. The chef will determine whether PSR is able to accommodate restrictions. Students may appeal the chef’s decision to a panel of arbiters composed of a PSR student, PSR’s director of community living, and PSR’s chief business officer. The panel’s determination will be final.

Fees (effective July 1, 2016)

Application processing fee (Nonrefundable)	\$50
Enrollment deposit (Applied to tuition if student registers)	\$50
<u>Community Association of PSR (CAPSR)</u> fee: Supports the Community Association of PSR (CAPSR), student information technology services, and the availability to students of the d'Autremont Dining Hall	\$265 /semester
Contextual learning fee (MDiv students only)	\$30/semester
Supervision fee (CPE or registered for 0 credits)	\$185/semester

Incidental fees

Late registration fee	\$100
Change in enrollment (per change)	\$50
Transcripts	\$15/copy
Leave of absence (GTU MA)	\$100
Library/ID card replacement	\$15
Diploma replacement	\$50

Other fees

Pet fee	\$78/semester or \$156/year
Later or Missing Payment	\$76
Residential parking fee	\$73/month or \$310/semester
Commuter parking fee	\$8/day or \$62/ten days
Summer Session Commuter parking fee	\$7/day or \$26/week

Please note that most fees are likely to increase by 1.5% to 3% each July.

Effective July 1, 2016:

PSR offers a wide range of [housing](#) and [meal plans](#), accommodating resident single students, families, and commuters. (*Please see the [Housing Policy](#) for complete details.)

Housing confirmation fee (Due with contract)	\$270*
Housing Contract Cancellation Fee	\$530*
Dormitory room and board, academic year (Includes meal plan; does not include summer months)	\$4,205/semester
Summer Dormitory room (residents), June-August (excludes meals)	\$1,640/summer, \$545/month, or \$55/day
Summer Dorm Lockup, June-August	\$320/summer
Summer One Bedroom Apartment	\$105 per day*

PSR Apartments

Studio (PSR student)	\$4,800/semester
Studio (Non-PSR student)	\$6,625/semester
One-bedroom apartment (PSR student)	\$5,825/semester
One-bedroom apartment (Non-PSR student)	\$8,040/semester
Two-bedroom apartment (PSR student)	\$6,760/semester
Two-bedroom apartment (Non-PSR student)	\$9,325/semester
Three-bedroom apartment (PSR student)	\$7,890/semester
Three-bedroom apartment (Non-PSR student)	\$10,880/semester

Guest Rooms (Tax Included)

Private room with private bath	\$85/night
Dorm room with shared bath and living space	\$55/night

Commuter Room

Commuter room	\$38/night
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Effective July 1, 2016:

Dining Card

Dormitory residents*	\$1,975/semester
Block of 25 meals (Non-dormitory residents will receive one Block 25 card each semester at no charge):	\$200/block

Individual Meals

Individual meals (available only during academic year):	breakfast	\$9.00
	lunch	\$10.50
	dinner	\$11.00

Please note that most fees are likely to increase by about 6% each July.

*PSR grants exemptions from PSR’s board plan on a case-by-case basis for religious or medical dietary restrictions that PSR cannot accommodate. Medical restrictions require written documentation from a licensed physician addressing the specific accommodations required, e.g., meat-free, dairy-free, gluten-free, etc. PSR is able to accommodate most dietary restrictions. Students with medical notes specifying dietary restrictions should meet with the dining hall chef to discuss feasible accommodations. The chef will determine whether PSR is able to accommodate restrictions. Students may appeal the chef’s decision to a panel of arbiters composed of a PSR student, PSR’s director of community living, and PSR’s chief business officer. The panel’s determination will be final.

Students enrolled for nine or more credit in any one semester must enroll in the Graduate Theological Union (GTU) Health Insurance Plan for Students (HIPS) or provide proof of health insurance that has comparable benefits.

The GTU HIPS provides one plan through Kaiser Permanente, a comprehensive insurance plan. Student dependents may also enroll in the same plan.

Eligibility: Any student enrolled for six (6) or more credits in a semester is eligible to participate in the GTU Health Insurance Program for Students (HIPS).

Any student enrolled for nine (9) or more credits in a semester must have health insurance, either the GTU HIPS or a plan of comparable benefits.

	Fall 2016	Spring 2017	Annual
Student	\$1718.70	\$1718.70	\$3437.40
Student and spouse	\$3781.14	\$3781.14	7562.28
Student and child(ren)	\$3437.40	\$3437.40	\$6874.80
Student, spouse, child(ren)	\$5499.84	\$5499.84	\$10999.68
Health Insurance late fee			\$35.00

Effective Dates 9/1/16–1/31/17; 2/1/17–8/31/17

NOTE: For more complete information pertaining to student health insurance, please visit the [GTU Health Insurance web site](#).

Policy on Student Account Payment

1. Students with outstanding balances on their PSR account (tuition, rent, fees, emergency loans, etc.) who are not on a payment plan at the time of Early Registration in a given term will not be permitted to pre-register for the upcoming term.
2. Students with any outstanding balance from prior terms at the time of General Registration will not be permitted to register for courses.
3. Students whose account is not paid in full on May 1 prior to graduation will be blocked from receiving diplomas and transcripts.

Students with concerns about the effect of their unpaid account on their registration or graduation eligibility should see [Patrick O’Leary](#), 510/649-8274.

Payment Methods

E-Check, Credit Card, Check, Cash, and Money Order Payments:

- On-line through Web Advisor by E-Check or Credit Card – Ecommerce FAQs and View Accounts and Make Payments
- By mailing check or money order to Pacific School of Religion, c/o Business Office
- In person by check, cash or money order at the Business Office.

Any returned checks will be charged a minimum of either \$10 or the bank fees incurred by the PSR, whichever is greater.

Failure to make timely payment as described below may be cause for termination of enrollment for the semester and will result in PSR withholding transcripts and placing a hold on future registration until such amounts are paid in full, including late payment fees.

If an account is not paid in full by the end of the term, the student shall pay any and all actual and reasonable costs of collection incurred by PSR. In the event that an action is brought by PSR to enforce the terms of this payment plan, the student shall pay all costs of this action including reasonable attorney's fees.

Payment Plans

Pacific School of Religion (PSR) offers three payment plans to assist the students in meeting the costs of education.

Plan A: Full Payment

Payment is due in full by the end of the late registration period.

Plan B: Payment Plan

25% down and 3 monthly installments.

Payment plan application along with 25% of the balance due must be received in the PSR Business Office by the end of the late registration period.

Student must not have any outstanding accounts with PSR nor have had more than 2 late payments in past semesters to qualify for Plan B.

Monthly installments are due by the 15th of each month beginning the first month after the late registration period. The student is responsible for making such payments; reminder statements will not be sent by PSR.

If the student makes adjustments to registration after the late registration period which result in additional tuition and/or fees, the payment plan installments will be adjusted to include such additional tuition and fees.

Accounts with a late payment will be assessed a \$10 non-refundable fee on the 16th of that month.

Plan C: Financial Aid, Scholarships and/or Stipends

This option is available only to financial aid, scholarships and/or stipends for the applicable semester.

All financial aid, scholarships and/or stipends will be applied first to any outstanding balances due to PSR.

Students who do not file financial aid applications by the deadlines imposed by the Financial Aid office, and therefore do not have aid available by the end of the late registration period, must use either Plan A or Plan B.

Once aid is received, it will either be refunded to the student if all accounts are paid in full or will be applied to Plan B amounts due. Funds received in excess of amounts due for tuition and fees will be deemed to be used for living expenses and will be refunded to the student if there are no other account balances due or will be applied to housing expenses if the student rents from PSR.

For foreign students subject to IRS 1042 taxes, an amount of at least 14% will be withheld from this payment.

If funds have been refunded to the student and the student subsequently makes changes to their registration that results in additional tuition and/or fees, the student is responsible for payment to PSR when such additional amounts are incurred.

Updated 12/16/16